

Number of vacancies:	2
Start of the volunteer position:	Between 13 th & 19 th of March 2023 (the date will be agreed)
Duration of voluntary service:	13 months, until 31 st of March 2024
Who can apply?	Applicants with interest in workcamps and trainings, international co-operation, office- and administration work

General Information on SCI

Service Civil International (SCI) is a peace and voluntary service organisation with more than 45 branches and groups world-wide. The aims are to promote peace, international understanding and solidarity, social justice, sustainable development, and respect for the environment. SCI believes that all people are capable of living together with mutual respect and without recourse to any form of violence to solve conflicts. The organisation was founded one hundred years ago in 1920. The German branch of SCI was founded in 1946.

In co-operation with social, ecological, cultural and anti-racist projects SCI-Germany organises 40 to 50 workcamps every year. Workcamps are short term voluntary projects that are organised in cooperation with local communities. A short term voluntary project is a unique form of volunteering, bringing together people from different countries, cultures and backgrounds to live and work together with local communities for a period of two to three weeks.

Apart from workcamps we also organise trainings and seminars in cooperation with international partners on topics like gender, peace education, anti-racism, etc. Another part of the work of SCI Germany is the exchange of long-term-volunteers.

For more information on the history, aims and international structures of SCI visit the website of SCI Germany www.sci-d.de or SCI International www.sciint.org or of the branch in your home country.

The project

We want you to get acquainted with the work of SCI Germany and to provide you a meaningful training experience in an organisation of international exchange and volunteer work. You will be encouraged to take part in different activities of our branch, bring in own ideas and take over responsibility. You will work with the project co-ordinators for international exchange programmes.

An additional aim of the project is to strengthen the co-operation of SCI Germany with your sending organisation in projects, trainings, communication, common activities etc. Therefore, if you already have some experience with your sending organisation please let us know what you have done so far (e.g. participation in workcamps, camp-coordination, PR, etc.).

Here are the **main tasks** in the programme:

- **Placement:**
You'll be placing volunteers from Germany to workcamps abroad and volunteers from abroad into workcamps in Germany. For the placement you will use the "Online Placement System" (in short OPS). OPS is an online database of SCI designed to keep record of workcamps and applications. Information about workcamps and applications is being uploaded there. You can get an impression of the OPS [here](#)
- **Communication:**

- Mail and phone communication (in English and in German)
- You'll communicate with project coordinators, our international partners and, especially, with volunteers. You'll answer questions about workcamps and help interested applicants with the process
- Helping to prepare information and infosheets for the participants
- **Advertising/Social Media:**
 - Representing the work of SCI Germany in social networks and helping with publicity work to attract participants
- **Supporting the real and online workcamps:**
 - Visiting an SCI-workcamp in Germany to present SCI and check how the workcamp is going on
 - You can coordinate an international workcamp in Germany after participating in a camp-coordination training as preparation.
 - You can prepare and implement (online) activities such as digital workcamps
 - You can evaluate the present work of the branch by giving a critical perspective from a side of a new volunteer from abroad

Other tasks you can do are:

- Participation in SCI-Germany activities, for example our "Herbstfest" (big gathering of activists and volunteers which happens once a year in autumn), trainings, seminars, etc.
- Participation in an international conference within the SCI-network in order to evaluate and improve the cooperation in the field of our workcamps
- Assisting the project coordinators with planning, realisation and evaluation of projects like training courses on topics such as anti-racism, project management, ecology or gender

We are offering two positions. The concrete division of tasks will be decided upon in consultation with the chosen candidates according to their respective interests and competences.

Requirements:

- Open mind and high motivation for volunteer and peace work
- Preferably experience in the field of workcamps and involvement in SCI or within your organisation
- Good knowledge of English and preferably at least basic knowledge of German
- Good communication skills
- Independent and self-organised working attitude; high degree of initiative; interest to bring in own ideas and work on them
- Experience in journalism, PR-work, administration of Social Media or designing
- Experience in office work

Before the start of the project we encourage each accepted volunteer to participate in our international Placement Officer Training (POT). It will take place in Switzerland from 13th to 19th February 2023.

The project is open to everyone regardless of their gender, ethnic background, religious conviction or sexual orientation. Due to the circumstances of our office and the accommodation we unfortunately cannot host volunteers with physical (walking) impairment.

Accommodation/Pocket money/Food/Working hours/Holidays:

- You will be provided with free accommodation in a flat for volunteers, which is in the same house as the SCI-office.
- You will receive a monthly food allowance of 320 € and 153 € pocket money.
- Your regular working hours are 35 hours per week but some overtime may be necessary (free time will be given in lieu). It is necessary to be ready to work sometimes on weekends (workcamps, seminars etc.)
- All expenses that are connected to work (like travelling to seminars) and visa costs will be reimbursed

- You will have two days of vacation per month
- If needed, you can join language training. You will have a budget for that. You will also participate in the online-language training of the European Commission for ESC volunteers.
- You will be insured through the group plan for ESC volunteers.

How to apply?

Please apply through your sending organisation.

Please use the SCI application form, answer the motivation questions so that we can get an impression of you and send a CV.

We will arrange a zoom meeting in English or German with the candidates.

From the **sending organisation** we are expecting a recommendation letter that explains how you got to know the volunteer and why you think the applicant is the right volunteer for the position.

Application deadline: 21st of November 2022